



Lagdu Singh Charitable Trust's (Regd.)

**THAKUR SHYAMNARAYAN ENGINEERING COLLEGE**

Affiliated to University of Mumbai, Approved by All India Council for Technical Education (AICTE), and Government of Maharashtra (GoM)

Thakur Complex, Kandivali (East), Mumbai - 400 101.

Mob. : 8828888840 / 9833463489 Tel.: 2854 2481 / 2854 3540 / 2854 7707 / 6675 6300 / 301 / 302 / 303 Email : tsec@thakureducation.org

Website : [www.tsecmumbai.in](http://www.tsecmumbai.in)

## Step-by-step procedure

### to fill out online anti-ragging undertaking affidavit form

#### **Preamble:**

#### *Students and Parents Undertaking Affidavit*

In compliance of the second amendment in UGC Regulations, it is **compulsory for each student and every parent to submit an online Anti-Ragging undertaking affidavit every academic year** as part of eradicate the ragging. Link to fill out the online undertaking affidavit by students and parents:

[www.antiragging.in](http://www.antiragging.in)

(or directly) [www.antiragging.in/affidavit\\_registration\\_disclaimer.html](http://www.antiragging.in/affidavit_registration_disclaimer.html)



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### **Instructions:**

Students are **required to read the instructions** given here completely so that they will find it easy to complete the online undertaking process successfully.

The students must be **ready with the following details for Registration before filling:**

Name, Mobile number, College mail id - tsec@thakureducation.org, Permanent address, Parents / Guardian's name, mobile number & Mail ID, address. (If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers /email of their friends or relations or neighbors.)

**General information (which is required during the submission):**

Thakur Shyamnarayan Engineering College code: U-1286

State in which our college is based:

**MAHARASHTRA**

Chairman /Director name:

**Dr. S. M. GANECHARI**

College phone number: **8828888840**

College landline number: **285424181**

Nearest Police station to your college: **SAMATA NAGAR POLICE STATION**

Phone number of National Anti-Ragging Helpline: 1800 180 5522

After filling this form successfully, you will **receive an acknowledgement email with attachment** of Student's and parent's anti-ragging undertaking **affidavit document (PDF)**.

- **Forward that PDF document** to college Anti-ragging Committee email ID: **[antiragging@tsecmumbai.in](mailto:antiragging@tsecmumbai.in)**

**Also, keep this Reference ID and PDF document as record for future reference.**



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### Step by step Guide on how to fill online anti-ragging undertaking affidavit form

**Step 1:** Link to fill out the online undertaking affidavit by students and parents:

[www.antiragging.in/affidavit\\_registration\\_disclaimer.html](http://www.antiragging.in/affidavit_registration_disclaimer.html)

**YOU ARE GOING TO FILL AN UNDERTAKING FOR ANTIRAGGING**

**TO BE FILLED BY A STUDENT**  
Fields marked with \* are Mandatory.

- If you do not have an E mail address please create one before you fill this form.
- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers or email of their friends or relations or neighbours.
- If you do not have a mobile number, then please give the mobile number of your friend of the same college.

After filling out this form successfully, you can download the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking from Website. The student will receive an e-mail with his/her registration number. The student will forward that e-mail to the Nodal officer in his/her university/college e-mail.

**Please note that the student will not receive pdf undertaking and he/she is not required to print & sign them as it used to be in the earlier case**

**Choose your Educational Institution Type**  
(Follow \*\* For Help)

College  Standalone Institution  University

After successfully submission of your Undertaking Form, you will receive your **REFERENCE NUMBER**

You can use that to

- **VERIFY UNDERTAKING**
- **DOWNLOAD YOUR UNDERTAKING**

In Case, You have lost your **REFERENCE NUMBER** you can get it back from **VERIFY UNDERTAKING** using your Email

\*\* College :- Colleges that are affiliated with any university. (Any Regular colleges)  
\*\* Standalone Institution :- Institutes which are not dependent on any university (Teacher Training, Nursing etc)  
\*\* University :- Universities that provide courses without any colleges. (Same as Regular Courses without any colleges.)

(If webpage does not open, refresh the page and try)

**Step 2:** Read the instructions, then, choose your Educational Institution Type: **Click on “College” icon**, you will get undertaking registration form for universities.

**Step 3: Fill the student details**



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### Undertaking Registration form for Universities

Fields marked with \* are Mandatory.

#### Student's Details

<b>First Name *</b> First Name	<b>Middle Name (optional)</b> Middle Name	<b>Surname / Last Name *</b> Surname / Last Name
<b>Mobile Number (+91) *</b> Mobile Number	<b>Email *</b> Email ID	<b>Gender *</b> Male
<b>City *</b> City	<b>State *</b> Select State	<b>Select Nationality *</b> Indian



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### Step 4: Fill the parent/Guardian details

The screenshot shows a web form titled "Parent / Guardian Details". The form has the following fields:

- Parent / Guardian Name\* (Text input)
- Parent / Guardian Phone Number (+91)\* (Text input)
- Parent / Guardian Email\* (Text input)
- Parent / Guardian City\* (Text input)
- Parent / Guardian State\* (Dropdown menu labeled "Select State")
- Parent / Guardian address\* (Text area with a "Drag from the bottom right corner to expand" instruction)

### Step 5: Fill the College and course details:

Enter "State in which our college is based" as **Maharashtra**

Select the College name – 3143-Thakur Shyamnaryan Engineering College-(C-72853)

Enter the College details as follows,

Chairman /Director name:

**Dr. S. M. Ganchari**

college phone number: **8828888840**

college landline number: **28542481**

Fill the Course details as per your degree level, branch/specialization, and class and year of study, Enter "Nearest Police station to your university" as **Samata Nagar Police Station**



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### College and Course Details

State in which college is based\*

MAHARASHTRA

College name (Select College state first)\*

3143-thakur Shyamnarayan Engineering College(C-72853)

#### Your College Details

College Code	C-72853
College Name	3143-thakur Shyamnarayan Engineering College
University Code	U-0318
University Name	University Of Mumbai

Select College first and then fill the following as per the College details

College Director's Name \*

Dr.

S.M.GANECHARI

College Phone Number (+91)\*

8828888840

College Landline Number (Optional)

28542481

Details of the course (UG/PG/Diploma)\*

Under Graduate Degree

Name of the Course \*

TYPE YOUR BRANCH NAME

Number of students in your class

Number of students in your class

Current year of study\*

1

Nearest Police Station to your college\*

SAMATA NAGAR POLICE STATION,KANDIVALI(E),MUMBAI-400 101,

After filled all required fields, you need to click on Next button.

**Step 6:** You need to check and click all the checkboxes, then click on Submit Button.



Undertaking ▾

Forms ▾

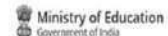
Information ▾

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### UGC Regulations

- I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))
- I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging.(To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#))
- I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.
- I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti-Ragging Helpline at 1800 180 5522 or email to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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### Step 7: Fill the Confidential Survey

Enter “phone number of National Anti-Ragging Helpline” as **18001805522**

Click the check box at the bottom and submit the form

The screenshot shows the 'Confidential Survey' form on the ANTI RAGGING website. The form includes the following questions and options:

- Were you ever ragged? \*  No  Yes
- Did you ever rag anybody? \*  No  Yes
- What is the phone number of National Anti-Ragging Helpline \*
- Does ragging happen in your University? \*  No  Mild  Severe

A warning message states: "WARNING: Please recheck your details (specially email addresses and mobile number) before submitting the form". Below the warning is a checkbox: "I have rechecked the form and confirm that all the details are correct." and a red "Submit Form" button.

**Step 8:** This Page confirms that you have **successfully submitted the form** and shows the **Reference No. / ID of affidavit, your name and email.**

The screenshot shows the confirmation page after successful submission. The text displayed is:

Your record submitted successfully  
Ref ID: [REDACTED]  
Name = [REDACTED]  
Email: [REDACTED]@kanchiuniv.ac.in

The footer of the page contains the following information:

- Useful links**
  - > University Grants Commission (UGC)
  - > Monitoring Agency, Centre for Youth (C4Y)
  - > Ministry of Education (MoE)
- Sitemap**
  - > Home
  - > Fill Undertaking
  - > Fill Compliance
  - > Register Complaint
- Contacts**
  - University Grants Commission (UGC)
  - Anti Ragging Cell
  - 6, Benito Juarez Marg
  - South Campus, South Moti Bagh
  - New Delhi - 110021



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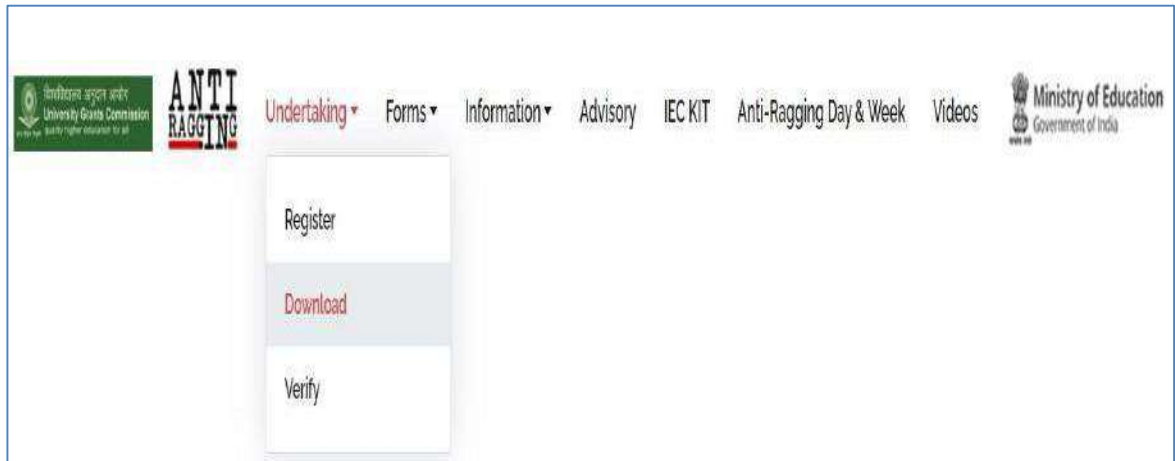
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Website : [www.tsecmumbai.in](http://www.tsecmumbai.in)

**Step 9:** After filling this form successfully, Students will **receive an acknowledgement email with an attachment** of an online anti-ragging undertaking **affidavit document (PDF)**.

- **If document is not received in your email, follow the procedure** to download the document. Click Download button under “Undertaking” Menu.



- **Fill the details** of Reference No., email, mobile No., and submit the form **and download**.

- **Step 10 Forward that PDF document** to college Anti-ragging Committee email ID: **[antiragging@tsecmumbai.in](mailto:antiragging@tsecmumbai.in)**

**Also, keep this Reference ID and PDF document as record for future reference.**